

Board of Education > Monthly Agenda Items - A Preview

Board Agenda Development Tentative Listing

All Regular Board Meetings include the following:

6. Approve minutes, bills, and financial summary
7. Informational items
 - A. Board Recognition
8. Consent Items
 - A. Personnel Matters
 - B. Open Enrollment
 - C. First and/or final reading of Board Policies
9. New Business
 - A. Review of Board Policy – Policies to be reviewed in school years starting on an **even year are in regular type**, policies to be reviewed in school year starting with an **odd year are in parenthesis**

July

Informational items

- Summer project and construction update
- Building and Co-curricular End of Year Reports
- Post Secondary Enrollment Options (PSEO) Report
- Career-Vocational Measures

Consent Items

- Nutritional services agreement
- Resolution of regular election

New Business

- Schoolhouse Fund Planning Worksheet
- Tentative line item budget
- Finalize IASB legislative priorities
- Appoint School Improvement Advisory Committee (SIAC)
- Appoint Citizens Advisory Committee on School Facilities (CACSF)
- Appoint Basic Academic Skills Certificate (BASC) Review Panel

August

Information Items

- Tour of buildings and grounds
- Basic Academic Skills Certificates (BASC) data
- Special Education Report

New Business

- Approve all building and district handbooks
 - Approve Comprehensive School Improvement Plan
 - Review Board Policy Series 100 (600-600.5)
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September

Work Session

- Invitation to area legislators

Annual Board Meeting

- Approve appointments
 - Board Secretary/Treasurer
 - Depository Banks
 - Legal Counsel
 - Level I Investigator
 - Truancy Officer
 - IASB Legislative Action Network and Delegate Assembly Representative

Final Meeting of the Retiring Board

- Approve official results of election held

Organizational meeting of the New Board

- Election of President
- Election of Vice-President
- Determination of meeting dates, time, and place
- Approve continuance of policies and regulations of former board

Informational items

- American College Testing (ACT) results
- Tentative enrollment
- Certified Annual Report
- District Annual Report

New Business

- Set Board visits to buildings for first semester
 - Set Fall and Spring Board Retreat dates
 - Schedule Public Hearing on waiver for Innovative Calendar
 - Schedule Board recognitions
 - Resolutions recognizing National Food Service Week and National Custodian Appreciation days in October
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October

Consent Items

- ELP program and finances for next year
- At-risk/drop-out program and finances for next year
- Official results of election

Informational Items

- Elementary Reading Assessment
- Official Certified Enrollment
- Support Organization Reports

New Business

- Employee Early Retirement Program - Set January deadline
- Line item Budget for present year
- Special Education request to SBRC for Special Ed. Administrative Costs
- Schoolhouse planning worksheet for 10 years
- Request to SBRC - open enrollment and advance enrollment
- School calendar for following year including Public Hearing re: Innovative Calendar and Early Start Date
- Resolution recognizing National Bus Safety Week in late October
- Schedule Public Hearing on Instructional Support Program for following year
- Review Board Policy Series 200-203.10 (600.6-601.2)

November

Public Hearing

- Instructional Support Program

Informational Items

- Buildings and Ground Department Report
- Support Organization Reports

New Business

- Audit
 - Bus Bids
 - Review Board Policy Series 204-end of 200s (602-603.3)
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December

Informational Items

- District Physical Fitness data
- Transportation Department Report

New Business

- IASB Convention & Delegate Assembly report
 - Elect District #6 IASB Board Member
 - Set Board visits to buildings for second semester
 - Review Board Policy Series 300s (603.4-end of 600s including graduation requirements and BASC requirements)
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January

Informational Items

- Iowa Tests of Basic Skills/Iowa Tests of Educational Development
- Food Services Department Report
- Metro Report Card

New Business

- Tentative Budget figures for next school year
 - Review Board Policy Series 400-400.18 (700-702.9)
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February

Consent Items

- Early graduation for senior (s)
- Sub teacher pay rate for next year
- School fees for following year

Informational Items

- Grade 6-12 Math data
- 1st Semester Attendance/Discipline Scorecard Report

New Business

- Closed session for superintendent evaluation
 - Review Board Policy Series 401-401.18 (702.10-end of 700s)
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March

Informational Items

- Report Card to Community - April

New Business

- Tentative authorized budget for next year
- Set budget hearing for April
- Contract settlements with CCEA and Teamsters
- Early Childhood Center fees and salary schedule
- Summer camps
- Fund transfer from PPEL to Debt Service for repayment of CLN
- Resolution recognizing National Paraprofessional Appreciation Day
- Review Board Policy Series 402-end of 400s (800-802.4)

April

Public Hearing

- Budget hearing for next years budget and tax asking
- Early start date for upcoming year

Informational Items

- Alternative School Report

New Business

- Contract settlements with meet and confer groups
- Early Childhood Center rates for the following year
- Review Board Policy Series 500-500.9 (803.1-end of 800s)

May

Public Hearing

- Amend present year budget

Informational Items

- Achievement Level Test (ALT) Results

Consent Items

- Out of state travel for mini-courses and summer camps
- Prairie Middle School trip to Washington for following year

New Business

- Administrator Salaries ranges
 - Review Board Policy Series 501-503.9 (900s)
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June

Informational items

- Professional Development calendar and plan for upcoming year
- 2nd Semester Attendance/Discipline Scorecard Report
- Technology Plan
- High School Attendance Report
- Co-Curricular Report
- Professional Learning Survey Report
- Elementary Reading Achievement Report
- Milk/Bread Bids

Consent items

- Permission to discard records from 7 years ago
- Substitute Employee Management System Budget

New Business

- IASB annual membership dues
- Begin identifying legislative action priorities
- MIIP appointments
- Shared Vision Grant for Early Childhood Program
- Review Board Policy Series 504-end of 500s (1000s)

Fall Board Retreat

- Team building
- Review Guiding Principles
- Review Board Standards of Behavior and Code of Ethics
- Visioning Activity
- Current Trends/problems in education
- Set key priorities
- Identify Superintendent job targets
- School Improvement Initiatives and Professional Learning

Spring Board Retreat

- Board self-evaluation
- Identification of program evaluation area for following year (Quality Councils)
- Review Emergency Plans