

## **AUTHORIZED USE OF SCHOOL-OWNED MATERIALS**

Except when rented or loaned under supervision of the Iowa Code, or when requested by a local, state, or federal governmental body, no school equipment may be used for other than school purposes.

The Board of Directors will permit school equipment to be loaned to staff members when such use is directly or peripherally related to their employment, and to students when the equipment is to be used in connection with their studies or extracurricular activities. Proper controls will be established to assure the lender's responsibility for, and return of, all such equipment.

Adopted: 2/16/82  
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