

Prairie Heights Elementary PTO Meeting Minutes Tuesday 9/9/03

Attending the meeting: Michelle Beisker (PTO President), Cindy Martin & Patrice Matthew (PTO Co-Vice Presidents), Linda Waite (PTO Secretary), Molly Lee (PTO Treasurer), Dave Brauhn (Prairie Heights Principal), Judy Eilers, Fran Zuber, Tami Altenhofen, Jo Henry, Stephanie Blood, Diane Buffo, Julie LeCaptain, Gayle Szyperski, Gina Boebel, Julie Copeland, Amanda Drysdale, Angie Wagner, Amber Suthers, Susan Allard, Jushne Omar, Kathy Wright, Kaye Heitmann, Sonya Schmidt, Maria Steenblock, Sondra Smale, Chad Smale, Tricia Heald, Shari Climes, Karen Fisher, Pam O'Brian, Kim Naughton, Barb Viktora, Brigitte Steimel, Deb Ruzicka, and Becky Quinby.

Meeting start time approximately 6:25 pm

Introduction of PTO officers and event coordinators

Review of last month's minutes:

Linda Waite motioned to accept last month's minutes

Judy Eilers seconded the motion.

Motion Approved.

Principal Report: Principal Dave Brauhn talked about how the school year started off without any troubles. October 20 - 24th is ITS testing time so our children need lots of sleep & start the day with a good breakfast.

Treasures Report: Molly Lee proposed the 2003-2004 budgets for PTO, explaining new budget lines and trimming of the budget with fewer students. Budget is \$19,160⁰⁰. Budget for a new playground was discussed for the future.

Linda Waite motioned to accept the budget.

Susan Allard seconded the motion.

Motion Approved.

Staff Appreciation questions arose. Gayle Szyperski & Linda Waite explained what the money is used for. Principal Brauhn talked about the pergola and what are some of the exciting additions that will be coming. Michelle Beisker announced how proud she was that our budget proceeds are over \$73,000 (incoming/outgoing).

Staff Request: Michelle Beisker gave an overview of the Student Field Trips for the upcoming year (\$6000 budget). Judy Eilers & Michelle Beisker explained how a Staff Request is made and carried out.

OVERVIEW OF PAST EVENTS:

Registration: Michelle Beisker talked about the goods & bads of this year's registration. Parents liked the Pre-packaged School Supplies but some were incomplete. Judy Eilers went with the list she was supplied for ordering. Need for more cashiers and possibly a debt or credit card machine. Some parents felt lost in the high school building and maybe a map would be helpful.

Ice Cream Social: Michelle Beisker read a note from Ann Uthoff. Ann offers to continue as the Ice Cream Social Coordinator. There was a discussion about the conflict between Open House Night and Freshman Orientation. Principal Brauhn shared his thoughts about changing the time and perhaps combining it with Parents Night. Discussion moved to the low turn out for most of the Parents Nights except for 1st grade, which had an EXCELLENT participation but also had child care available.

REVIEW OF UPCOMING EVENTS:

Fundraiser: Amy Ganske was not able to attend ... Angie Wagner gave an overview. Angie stressed the need to turn in orders and pick up orders on time! There was also an explanation of how the money can be turned in with checks being made out to the Heights PTO.

Room Parents: Michelle Beisker explained the duties of a Room Parent and how much they are appreciated. Michelle Beisker & Cindy Martin went over the list of Room Parents and filled spots that were vacant.

Carnival:

Linda Waite explained the Fall Carnival to new parents. Linda spoke about the need for the small towns (Fairfax, Ely, Swisher, Walford, Shueyville), which are in the College Community District to get businesses to donate for the Silent Auction. Options for other fundraisers were brought up (Script and Discount Cards). Linda asked for connections with a Pet Store and Capri or any salon. It was also brought up about Hawk Shop's participating in Carnival but is not added to the Carnival incoming money. Need for volunteers were expressed by Gayle Szyperski.

OVERVIEW OF PTO EVENTS:

Michelle Beisker read the list and described which were fundraisers and which were services. Kathy Wright & Becky Quinby were introduced and Kathy explained how much the Hawk Wear order was and that it should arrive the week of Homecoming. Judy Eilers talked about how the Playground Matching Fund works. Deb Ruzicka spoke about how many box tops we have already received. Judy Eilers explained that we are only allowed 1 fundraiser a year unless we go to the board and request more. Gayle brought up past year's events (Grandparents Day & Bike Rodeo) and if we had thought about bringing them back. This was tabled until a later date because they are spring events.

Next Meeting Scheduled for Tuesday, October 14th .

Meeting was adjourned at approximately 7:30 pm.