

Parent/Guardian

In an effort to provide a safer service to our passengers we will continue with an existing drop-off/pick-up policy. If a student's needs to be dropped-off/picked-up each day at a location other than their normally assigned bus (for babysitter, daycare) that location you choose **needs to be the same Monday through Friday.** For student's safety we cannot allow students to be dropped-off/picked-up at one spot one day and another spot another day. The AM and the PM spots can be different from each other but both need to be consistent throughout the week.

We also ask that if, on a particular day, your student needs to go somewhere other than the spot you designated, that you provide the transportation for that day. Please do not call requesting that the student be allowed to ride a different bus. The only exception to this policy is when a true emergency exists. In that case, you can call transportation and we will make arrangements.

In addition to this, we will continue with our long standing policy of not allowing students to ride a bus other than their own assigned bus. Students will not be allowed to ride another bus for purposes such as sleepovers, homework collaboration, after school activities, etc. The only reason a student is granted permission to ride a bus other than the one they are assigned is for emergency childcare issues. It is mandatory that you make those requests through the Transportation Department (848-5204). Not your student's building.

We realize that these policies might cause inconveniences for some families. Please understand that this is done for the student's safety. It is very important that the drivers feel confident that there are delivering your students to their designated locations.

Respectfully,

Scott Grabe, Director of Transportation