

EMPLOYMENT ARTIFACT

Student: _____

Place of Employment: _____

Dates of Employment: _____

*The following form may be found on the Prairie Web Site under high school advisor/ portfolio, or you may retype this form. You need to respond to the following statements in well-developed paragraphs that are **a minimum of 6 - 8 sentences**. This form, properly filled out, takes the place of a cover sheet.*

Tell the steps you went through to get this job.

Describe your job responsibilities.

What knowledge and skills have you gained from having this job? How might these skills and knowledge help you in the future? What have you learned about yourself from having this job?

Date

Supervisor's Signature: _____

Relationship to Student: _____

Optional Comments by Supervisor: